

Guidelines for Authors

General Information

- All manuscripts are subject to double-blind peer review. The review process may result in acceptance, a recommendation for revisions, or rejection of the manuscript. Authors will be notified of the decision by e-mail. The editor aims to reach a decision within three months after submission of the manuscript.
- Manuscripts should be fully anonymized; please replace acknowledgments with an asterisk.
- The submission format should be DOC, DOCX, RTF, or ODT.
- Please include an abstract in English of approx. 10–12 lines.
- In addition, please provide six English keywords.
- Please refrain from applying your own formatting to the text and use the default settings of your word processing program.
- Page layout and formatting (font, size, line spacing, and alignment) will be determined after acceptance by the editorial board and the publisher.

Running Text

- Italics are used only for:
 - Transliterated Latin, except for names of persons or places (*princeps senatus*, *caput viae*; but M. Tullius Cicero, Prusias ad Hypium),
 - Names of ships and military units (trireme *Phryx*, legio IX *Hispana*),
 - Titles of ancient texts, books, and journals when cited verbatim in the text (*Codex Justinianus*, *Itinerarium Antonini*; but Codex of Justinian, Antonine Itinerary).
 - Italics may also be used sparingly for emphasis.
- Please insert footnotes after, not before, punctuation marks, unless the footnote refers to a term immediately preceding within the sentence.
- Do not use hyphenation (neither automatic nor manual).
- Please avoid bold type and underlining in the text.

References

- Quotations from ancient authors and modern works are to be given in footnotes (not in parentheses in the text); modern works should preferably be cited in abbreviated form in the footnotes and listed with complete bibliographic details (author, title, place, year) in a bibliography at the end of the text.
- All work titles, both ancient and modern, should be cited in italics, e.g. Tac. *ann.* 3,60–3; P. ARNAUD, *Les routes de la navigation antique. Itinéraires en Méditerranée*, Paris 2005.
- Modern authors' names should be written in small capitals, e.g. SMITH.
- Please use “ed.” or “eds.” (not Hrsg., Hg., Hgg., a cura di, etc.).
- Please use an en-dash between page numbers, e.g. 1–9.
- Please shorten page number ranges to the minimum necessary, e.g. 230–47, 115–7.

Examples:

	Footnote	Bibliography
Monograph	ARNAUD 2005, 32. or ARNAUD, <i>routes</i> , 32.	ARNAUD 2005 = P. ARNAUD, <i>Les routes de la navigation antique. Itinéraires en Méditerranée</i> , Paris. or P. ARNAUD, <i>Les routes de la navigation antique. Itinéraires en Méditerranée</i> , Paris 2005.
Edited Volume / Collected Volume	GEUS 2007, 116–9. or GEUS, <i>Geographika</i> , 116–9.	GEUS 2007 = K. GEUS, <i>Die Geographika des Eratosthenes von Kyrene: Altes und Neues in Terminologie und Methode</i> , in: M. RATHMANN (ed.), <i>Wahrnehmung und Erfassung geographischer Räume in der Antike</i> , Mainz, 111–22. or K. GEUS, <i>Die Geographika des Eratosthenes von Kyrene: Altes und Neues in Terminologie und Methode</i> , in: M. RATHMANN (ed.), <i>Wahrnehmung und Erfassung geographischer Räume in der Antike</i> , Mainz 2007, 11–122.
Journal	SCHUOL 2016, 98. or SCHUOL, <i>Indien</i> , 98.	SCHUOL 2016 = M. SCHUOL, <i>Indien und die großen Flüsse auf der Tabula Peutingeriana: Die östliche Oikumene zwischen paganer und christlicher Kartographie</i> , in: <i>Orbis Terrarum</i> 14, 92–154. or M. SCHUOL, <i>Indien und die großen Flüsse auf der Tabula Peutingeriana: Die östliche Oikumene zwischen paganer und christlicher Kartographie</i> , in: <i>Orbis Terrarum</i> 14, 2016, 92–154.

- Please separate multiple authors/editors with a slash, e.g. ULF / ROLLINGER [YEAR], 22.
- Please separate places of publication with a slash, e.g. London / New York 1969.
- Works in foreign scripts (e.g. Greek, Cyrillic) do not need to be transliterated.
- For ancient authors and titles, please use the abbreviations from *Der Neue Pauly* or *The Oxford Classical Dictionary*, e.g. Plin. *nat.* or Plin. *HN*.
- Please use the chosen abbreviation of ancient works consistently.
- For quotations from ancient texts, please use Arabic numerals, e.g. Hdt. 4,117,1 instead of Hdt. IV,117,1.

- Please do not use hyperlinks, and for all URLs indicate the date of last access.
- Please note that page numbers and footnote numbers may change during the editorial process. Make cross-references as unambiguous as possible (e.g. by referring to chapter titles rather than page numbers).

Figures/Graphics

- Please number your image files consecutively in the order in which they should appear in the text, and submit them in a separate folder in the best possible quality (at least 300 dpi).
- Authors are responsible for securing the rights to the images.
- Please submit images as JPG or TIF files.
- In the main text, indicate where the figure or graphic should be inserted (e.g., “here Figure 1”) and provide the caption.
- Each figure must have a caption.
- For each figure, please provide an alternative text of no more than 100 characters describing the content of the figure. This can be compiled in a separate Word document and submitted together with the images. This requirement derives from the German Accessibility Improvement Act. Texts (eBooks) should be readable by AI screen readers, so figures require additional explanatory information beyond the caption.
- Figures/graphics should only be used if they are discussed in the text. They should not serve purely illustrative purposes.
- Any modifications such as arrows, frames, or similar must be mentioned as an addition in the caption (e.g., “highlighted by the author”).

Tables

- Please create your tables directly in Word or in your word processing program.
- Each table must have a table title.
- Graphics from Excel should be exported as PDF.