



Application for a user ID

(Last updated: July 2021)

Sex: m w d

Academic title: _____

Last name: _____

First name: _____

Date of birth: _____

Street: _____

Postal code, town: _____

Private e-mail: _____

We need your e-mail address to send you the unlock password - please write legibly.

Employed at the KU as: Professor Research staff Non-academic Staff Lecturer

Faculty, department: _____

Subject: _____

Chair, professorship: _____

Student of another university *(please attach certificate of enrollment!)*

Guest from _____ to _____ with Prof. _____

intern from _____ to _____ with facility/institution _____

External person _____ from _____ to _____ with _____

(Please attach confirmation of the professor or the facility/institution!)

The applicant requests the allocation of a user ID for the use of the KU's IT systems. By providing their signature, the applicant agrees to the "User Guidelines for Information Processing Systems of the Catholic University of Eichstätt-Ingolstadt" and the "User Guidelines for the PC Pools at the Catholic University of Eichstätt-Ingolstadt" in their respectively valid versions. https://www.ku.de/fileadmin/1902/pdf/Formalia/Regelungen/regelungen_en.pdf and https://www.ku.de/fileadmin/1902/pdf/Formalia/Regelungen/richtlinien_en.pdf With the user ID, applicants are given an e-mail address (usually: *first name.last name@ku.de*), that can be used to contact them, especially via official electronic messages of the University. This e-mail address is saved in an LDAP address book that can only be accessed from inside the university network.

I hereby consent to the following: All incoming e-mails to my e-mail address on the KU's central mail server that are identified as containing a virus or assessed as having a spam level of ≥ 10 or as having a likelihood of $\geq 90\%$ of being spam as determined by the anti-virus and anti-spam system used (currently **Sophos PureMessage + Sophos AntiVirus**) will be deleted automatically and not delivered to my inbox.

With regard to outgoing e-mails, the University Computer Center reserves the right to block e-mails that are identified as containing a virus or assessed as having a high likelihood of being spam from being sent.

Declaration of consent:

Furthermore, by providing their signature, the applicant agrees that:

1. when using services, such as the forwarding of e-mails, that require personal data (e.g. sender and recipient, time of sending, times when a work computer is used, user's connection times), these data are logged electronically,
2. the persons responsible for the administration of the servers and the university network
 - (a) to maintain proper network and server operations (e.g. technical administration, fixing problems)
 - (b) in cases of suspected misuse (e.g. criminal distribution or storage of information, use for unauthorized purposes)

may access the applicant's data (in particular e-mail and connection log data and data saved on the servers by the applicant) if required in individual cases. Access is only granted to content data if this is essential in order to maintain operations.

Date: _____

Signature: _____
Applicant

This section will be filled out by Department I:

Employed as _____ from _____ to _____

Signature: _____
Department I

Please send original application form to:

Catholic University of Eichstätt-Ingolstadt
Computer Center
Ostenstr. 24
85072 Eichstätt, Germany

This section will be filled out by the University Computer Center:

User ID: _____

Processed by: _____
