

Please note that **only** the German version of these regulations is legally binding. The English translation is provided for informational purposes only!

Examination regulations for the Bachelor's degree program in Business Administration at the Catholic University of Eichstätt-Ingolstadt

dated March 24, 2015

amended by the statutes dated November 27, 2015,
amended by the statutes dated February 16, 2018,
amended by the statutes dated May 27, 2021,
amended by the statutes dated DD.MM.YYYY (Resolution of the Senate dated July 21, 2021 – approval procedure ongoing).

On the basis of Article 5 (3)(1) of the Concordat between the Holy See and the Free State of Bavaria dated March 29, 1924 (BayRS 2220-1-K), the Catholic University of Eichstätt-Ingolstadt (KU) issues the following examination regulations:

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Section 1 Scope of application

¹These examination regulations govern the examination requirements for the Bachelor's degree program in Business Administration. ²In addition, the General Examination Regulations (APO) of the KU dated November 26, 2014 in its currently valid version shall apply.

Section 2 Degree

Upon successful completion of the program, graduates are awarded the academic title "Bachelor of Science" (abbreviation: "BSc").

Section 3 Scope of a module

The amount of time required for a module is generally five ECTS credits; the Faculty Council decides on exceptions.

Section 4 Standard length of the program, start of the program

- (1) The standard length of the Bachelor's degree program is six semesters.
- (2) Students can only start the program in the winter semester.

Section 5 Degree program coordinator

¹The degree program coordinator is responsible for creating the degree program description. ²He or she must obtain the Faculty Council's approval for all changes.

Section 6 Board of examiners, doctor's certificate from a specific doctor

- (1) ¹The board of examiners consists of at least five members who are elected from the body of full KU lecturers (not contract or visiting lecturers) of the Ingolstadt School of Management (WFI). ²A representative of the research associates at the Ingolstadt School of Management is appointed by the Faculty Council as an additional member.
- (2) ¹For this degree program, in cases in which a doctor's certificate is required by the General Examination Regulations, the student must submit a doctor's certificate from a specific doctor (*vertrauensärztliches Attest*). ²The board of examiners determines which specific doctors may issue this certificate.

Section 7
Passing the Bachelor's examination, calculation of the overall grade

- (1) The Bachelor's examination has been passed if the student
1. has passed the minimum ECTS score requirement (*Grundlagen- und Orientierungsprüfung*),
 2. has completed all modules up to the end of the eight semester with the grade "sufficient" (4.0) or better or with the assessment 'passed',
 3. has acquired a total of 180 ECTS credits.
- (2) ¹If requested by the student, the Bachelor's examination is considered to have been passed when no more than one required module was graded 'insufficient' (5.0) and, in accordance with Section 8 para. 1 sentence 2, at least one module (excluding introductory seminars) in the same subject area was graded 'satisfactory' (3.0) or better. ²To compensate for the missing ECTS credits, the student must successfully complete an additional module (excluding introductory seminars) in the same subject area. ³The failed required module is listed on the final academic record with the grade 'insufficient' (5.0) and is included in the calculation of the overall grade. ⁴The grade for the module that is completed to compensate for the missing ECTS credits is not included in the calculation of the overall grade.
- (3) ¹The final Bachelor's grade is calculated as the weighted arithmetic mean of the grades of all modules according to Section 7 para. 1 no. 2 and the Bachelor's thesis. ²Weighting is effected according to the number of achieved ECTS credits. ³The grade is calculated to one decimal place; all further decimal places are omitted without rounding.
- (4) The overall grade is awarded as follows:
- | | | | | |
|------|-----|----|-----|-----------------|
| over | 1.0 | to | 1.5 | = excellent |
| over | 1.5 | to | 2.5 | = good |
| over | 2.5 | to | 3.5 | = satisfactory |
| over | 3.5 | to | 4.0 | = sufficient |
| over | 4.0 | | | = insufficient. |

Section 8
Required area, required elective area, elective area, specializations

- (1) ¹The student must obtain 80 ECTS credits in the required area. ²In this context, all students have to obtain the following amount of credits in the following areas:
1. 30 ECTS credits in Business Administration,
 2. 20 ECTS credits in Economics,
 3. 10 ECTS credits in Law,
 4. 15 ECTS credits in Quantitative Methods, and
 5. 5 ECTS credits in Business and Corporate Ethics.
- ³The required modules are listed in the annex of these examination regulations.
- (2) ¹Each student must obtain 70 ECTS credits in the required elective area. ²They must successfully complete the following modules:
1. Modules worth 45 ECTS credits from an area of specialization (major)
 2. Modules worth 10 ECTS credits from a business language
 3. Modules worth 5 ECTS credits from the field of culture and society
 4. A module worth 5 ECTS credits from the University's Studium.Pro offer and
 5. A module worth 5 ECTS credits from an introductory seminar, in particular with the following contents:
 - a) Scientific work, presentation and communication technology,

- b) Project management and team work.

³Admissible modules for the specializations and for the field of culture and society mentioned in sentence 2 no. 3 are stipulated in the degree program description. ⁴Admissible modules for the specialization in accordance with sentence 2 no. 1 can also be comparable modules successfully completed at German or international universities. ⁵The degree program manager decides whether the module is acceptable.

- (3) ¹In the elective area, students must successfully complete at least 20 ECTS credits from the entire teaching program of the Ingolstadt School of Management or comparable modules from other universities in Germany or abroad. ²The student can choose a minor worth 20 ECTS credits in accordance with para. 5. ³In this case, the entire elective area is covered by the chosen minor. ⁴The minor/elective area is used to gain skills that go beyond the major. ⁵Students cannot complete the same module both in the major and in the elective area/minor.
- (4) ¹Study specializations (majors) have an interdisciplinary orientation. ²The following specializations (majors) are generally offered:
1. Business and Psychology
 2. Management and Marketing
 3. Financial Management
 4. Supply Chain and Information Management
 5. Business and Economics
 6. Sustainable Solutions for Business and Society.

³Students are not legally entitled to have all specializations offered to them. ⁴The degree program description can stipulate required modules for the specializations. ⁵The specializations (majors) are subject to admission restrictions. ⁶Admission for the specializations is regulated by statutes for allocation. ⁷The completed study specialization will be listed in the final academic record.

- (5) ¹The offered minors are defined by the degree program description. ²The degree program description can stipulate required modules for the minors. ³Students can only choose one minor that can be combined with the respectively selected major. ⁴Admissible combinations of majors and minors are defined by the degree program description. ⁵The completed minor will be listed in the final academic record.

Section 9 Examinations

- (1) The type of examination for a module may be any of the types of examination listed in Sections 17 and 18 General Examination Regulations and must be chosen according to the skills that students should have acquired and the degree program concept.
- (2) ¹The examination type portfolio is a collection of coordinated achievements on a defined topic. ²It comprises a written work (report, management summary, project documentation, written paper on the project idea, etc.) and can also include a presentation (e.g. group presentation, presentation and/or video). ³As a rule, the extent is 25 pages for an individual written paper; in case of a team project with presentation, the written paper should be 5 to 10 pages per team member.
- (3) ¹The examination type seminar paper/written assignment with presentation (*Referat*) or seminar paper/written assignment with presentation (*Präsentation*) includes a presentation (*Referat* or *Präsentation*) on a topic that is closely related to the seminar paper or assignment. ²Both the presentation and the seminar paper or written assignment will be included in the module grade, with the written work contributing at least 50 percent to the module grade. ³The exact weighting is determined in the respective module description.

- (4) ¹The type of examination for language modules is usually a combination of an oral and a written part, in order to ascertain whether the student has reached the learning objectives in the different competencies (listening, reading, speaking, writing). ²Both parts of the examination will contribute 50 percent to the module grade.
- (5) The length of an oral examination is at least ten and at most 60 minutes for modules offered as part of the degree program.
- (6) If it is not possible for an equivalent examination to be offered in the context of a retake examination, the retake examination in the same semester will be canceled.
- (7) At least one of the examination supervisors should be experienced in the subject of the examination.

Section 10 Required attendance

In accordance with Section 22 General Examination Regulations, proof of attendance may be required for a course.

Section 11 Minimum ECTS score requirement (*Grundlagen- und Orientierungsprüfung*)

- (1) The minimum ECTS score requirement (*Grundlagen- und Orientierungsprüfung*) aims at giving students an impression early on, whether they are likely to fulfill the requirements of this Bachelor's program.
- (2) ¹It is passed, if the student has successfully completed modules to the extent of 40 ECTS credits by the end of the second semester at the latest. ²If, due to organizational reasons, an examination is only held at the beginning of the lecture period of the next semester, this will be seen as belonging to the previous semester of the program.
- (3) The assessment of the minimum ECTS score requirement is seen
 1. as taken and not passed, if students do not meet the deadline mentioned in paragraph 2 for reasons within their control, and
 2. as failed at the final attempt, if students have not managed to successfully complete modules to the extent of 60 ECTS credits by the end of the third semester of the program for reasons within their control; paragraph 2 sentence 2 shall apply accordingly.

Section 12 Bachelor's thesis

- (1) ¹The topic of the Bachelor's thesis shall be selected from the entire program range of all specializations. ²In exceptional cases, the topic of the Bachelor's thesis may be taken from other subjects taught at the KU that are compatible with this Bachelor's program. ³The board of examiners decides on the admissibility of topics upon the student's request.

- (2) ¹The topic of the Bachelor's thesis is determined by the responsible subject representative. ²The responsible subject representative may be any person eligible to hold examinations in accordance with Section 8 para. 1 General Examination Regulations and who is involved in the program of the study specializations. ³The topic of the Bachelor's thesis must be related to business and/or economics. ⁴According to Section 2, para 2, the topic of the Bachelor's thesis must only be handed out after the student has successfully completed the introductory seminar in accordance with Section 8 para. 1 sentence 2 no. 4.
- (3) The period allocated for working on the Bachelor's thesis is two months.
- (4) As a general rule, the reviewer must ensure that the Examinations Office is informed of the grade within six weeks after the date on which the Bachelor's thesis was submitted.

Section 13 **Final academic record**

The final academic record confirming that the student has passed the Bachelor's examination also specifies the number of semesters taken to complete the program.

Section 14 **Entry into force, transitional provisions**

- (1) These examination regulations enter into force with effect from April 1, 2015.
- (2) ¹The examination regulations for the Bachelor's degree program in Business Administration dated May 8, 2007, last amended by the statutes dated March 23, 2015, cease to be in force. ²They continue to apply to all students who started their studies in the Bachelor's degree program in Business Administration before April 1, 2015, unless they choose to change to these examination regulations.

Annex: Required modules in the Bachelor's degree program in Business Administration

Module name	Type of examination	ECTS credits	Required attendance	Admission requirements
Accounting	Written examination	5	-	-
Descriptive Statistics and Probability Theory	Written examination	5	-	-
Introduction to Business and Corporate Ethics	Written examination	5	-	-
Fundamentals of Marketing Management	Written examination	5	-	-
Inductive and Multivariate Statistics	Written examination	5	-	-
Investment, Finance and Capital Markets	Written examination	5	-	-
Balancing and Business Taxation	Written examination	5	-	-
Introduction to Economics	Written examination	5	-	-
Macro-Economics	Written examination	5	-	-
Mathematics for Students of Economics	Written examination	5	-	-
Micro-Economics	Written examination	5	-	-
Public Finance and Sustainable Economic Policy	Written examination	5	-	-
Digital Systems & Operations Management	Written examination	5	-	-
Private Law I	Written examination	5	-	-
Private Law II	Written examination	5	-	-
Corporate Management	Written examination	5	-	-