### Dates for registration for examinations and publication of grades in the 2019/2020 winter semester

Updated: April 2020  
Dated: Nov 2019

#### University degree programs

<table>
<thead>
<tr>
<th>Period</th>
<th>Description</th>
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<tbody>
<tr>
<td>November 4 – November 25, 2019</td>
<td>Registration period for in-semester examinations (e.g. seminar, written assignment, presentation, portfolio). Students can withdraw from the examination up to November 25, 2019. The following special regulation shall apply for block courses that only start after expiry of the regular registration period: The period for registering or de-registering begins upon the start of the first block course and ends 14 days after the first block course.</td>
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<tr>
<td>January 6 – January 20, 2020</td>
<td>Registration period for the first regular examination period for end-of-semester examinations (oral examinations and/or written examinations at the end of the semester) Withdrawal from the final written examinations can be made in KU.Campus up to 6 working days before the examination is taken. There are different withdrawal regulations for final oral examinations depending on the type of examination.**</td>
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</tbody>
</table>

#### Fachhochschule (FH) degree programs

<table>
<thead>
<tr>
<th>Period</th>
<th>Description</th>
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<tbody>
<tr>
<td>October 21 – November 11, 2019</td>
<td>Registration period for in-semester examinations (e.g. seminar paper, research paper, written/oral/practical assessment, portfolio) and final examinations (e.g. oral examinations and/or written examinations at the end of the semester) After November 11, 2019, it is only possible to withdraw a registration for an examination by submitting a written request to the Examinations Office by January 24, 2020. This applies only in cases where the student has not already taken the examination before January 24, 2020.</td>
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</tbody>
</table>

#### Updated time schedule for university degree programs due to limitations in the examination practice from April 2020 because of the coronavirus

The time schedule for the examinations of the 2019/2020 winter semester (2nd examination period) was updated for reasons of completeness. The following changes, and in particular the offer of an alternative examination type** or postponement of examinations and the original registration period (that was communicated by e-mail and on KU.Campus and has already been implemented) as well as the entry of grades without any specific deadlines after completion of the respective examinations, were made due to the limitations caused by the coronavirus.

#### Registration period for university examinations of the second examination period: April 8, 2020 – April 22, 2020

Due to limitations caused by the coronavirus, another alternative examination type** can be offered instead of a face-to-face examination requiring students’ attendance on campus (e.g. written examination, oral examination), which can currently not be held until further notice.

If it is not possible to hold examinations in an alternative format, the examination is postponed to a later date. The registration will in this case also be valid for the postponed examination. The new examination date will be communicated to all registered students by the examiner in writing and be stated for the respective examination in KU.Campus as soon as examinations at the KU can be held again.

If an alternative examination type is offered, the respectively relevant information is included in the comment field of the examination in KU.Campus.

The respectively responsible examiners shall decide whether it is possible to offer an alternative examination type or whether the on-campus examination is postponed.
Withdrawal from the final written examinations can be made in KU.Campus up to 6 working days before the examination is taken.

There are different withdrawal regulations for final oral examinations depending on the type of examination.**

Withdrawal from an alternatively offered examination format depends on the type of examination. The above-mentioned withdrawal regulations shall apply for final examinations. Students can withdraw from alternative in-semester examinations until April 22, 2020.

The following special regulation shall apply for block courses that only start after expiry of the regular registration period:

The period for registering or de-registering begins upon the start of the first block course and ends 14 days after the first block course.

Entry of grades for the second examination period immediately after completion of the respective examinations.

Conditions for participation in examinations

Students may not participate in an examination that they have not registered for in time. If students failed to register for an examination for reasons beyond their control, they can file an informal application for late registration stating the title of the examination and the examination module number. The application must be justified and submitted to the board of examiners of the respective degree program or Fachhochschule degree program. Students must provide proof for the justification as to why they failed to submit their late registration in time.

The Examinations Office will notify the students of the decision taken by the respectively responsible board of examiners by e-mail to their KU e-mail address.

If students are unable to take a module examination because they failed to register in time, this can result in a self-imposed extension of their course of study of up to two semesters.

Please note: Dates for registration for courses and examinations are published in KU.Campus. (http://www.ku.de/campus/anmeldetermine/)

Alternative examination types *

Examination type that is offered instead of the originally intended examination type for the module.

Prerequisite: an examination type originally offered in the module description cannot be implemented in the second examination period of the 2019/2020 winter semester.

** Withdrawal regulations for oral final examinations **

https://www.ku.de/unsere-ku/leistung-und-verwaltung/verwaltung/studienorganisation/pruefungsamt/information/termine/