

Master of Business Administration

Focus "FACT" or "MARKT" (German taught)

Please note, that this program is not a traditional MBA program. You can find information about our MBA program at the following link: <https://www.ku.de/en/study-offer/master-of-business-administration-mba>

ATTENTION: These two specializations are taught in **German**. German skills on level DSH 2, TestDaF 4-4-4-4 or telc C1 Hochschule are required to start these programs.

Please read this information carefully to ensure that you prepare all necessary documents for your online-application package.

Requirements:

- Bachelor's degree in business administration or a field closely related. Furthermore, the degree must be equivalent to a German academic bachelor's degree. If you are not sure, whether your previous course of studies qualifies for your chosen degree program at our university, you may have a first check at the anabin databank (www.anabin.de).
- The GMAT/GRE is no longer required for these specializations.

Required application documents are:

1. Complete resume (C.V.) showing all of your educational stages.
2. Documents regarding your secondary school education
 - 2.1 Original or certified true copy of your **secondary school (high school or similar) leaving certificate** (digital copies upon application, certified true paper copies upon enrolment)
 - 2.1.1 Original or certified true copy of German, English, or French translation of the named certificates (digital copies upon application, certified true paper copies upon enrolment)
 - 2.2 Your school-leaving certificate should show all individual grades as well as the overall grade achieved.
 - 2.2.1 In order to convert the final grade on your certificate into a German equivalent grade, we need the official grading scale of your school. This scale must show both the highest achievable grade (e.g. 100%; A+; 10 etc.) and the lowest passing -grade.
 - 2.3 Where applicable: university entrance examination certificate from your home country (original and translation; see above); (digital copies upon application, certified true paper copies upon enrolment)



3. Documents regarding your bachelor degree
 - 3.1 Original or certified true copy of your university leaving certificate (bachelor degree certificate or equivalent); (digital copies upon application, certified true paper copies upon enrolment)
 - 3.1.1 German, English, or French translation of the named certificates (digital copies upon application, certified true paper copies upon enrolment)
 - 3.2 Full transcript of your bachelor studies (all semesters/terms)
 - 3.2.1 The transcript must show the grades of all modules as well as the overall grade achieved for the degree program. (digital copies upon application, certified true paper copies upon enrolment); If your average grade is not shown on your transcript, please attach an official document from your university stating your average grade to your application documents.
 - 3.3 In order to convert the final grade on your certificate into a German equivalent grade, we need the official grading scale of your university program. This scale must show both the highest achievable grade (e.g. 100%; A+; 10 etc.) and the lowest passing grade for your study degree program.

Please note: Applications that do not include this information will be excluded, as we cannot calculate the German equivalent grade of your bachelor's degree without it.

Further Documents:

4. Proof of English Skills (e.g. by TOEFL score of 78 or better, Goethe exam B 2; bachelor or master degree taught in English - confirmation of university required- etc.)
5. Proof of German skills on level B2/C1 upon application; TestDaF 4-4-4-4 or equivalent (see above) upon enrolment
6. Proof of program-related work experience or internships (if applicable)
7. Applicants who have completed previous periods of study in China, India, Mongolia or Vietnam: APS certificate

Deadlines for application for the summer and winter semester as well as the link to the application portal can be found here:

<https://www.ku.de/studienangebot/bwl-fact-msc>

For further information regarding the admission requirements, please send an email to welcome@ku.de.

We are looking forward to your application.