

# Learning Agreement

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Campus Ingolstadt



## Allgemeines:

- **Learning Agreement (LA) = vorgezogener Anrechnungsantrag durch den Prüfungsausschuss**
- Download über die KU- Website:  
<https://www.ku.de/international/studierende-der-ku/studienaufenthalt-im-ausland/akademische-erkennung/erkennung-an-der-wfi>
- Teilstudienvertrag und LA sind Garantie für die Anerkennung. Welche Kurse Sie tatsächlich nach Rückkehr anerkennen lassen wollen, legen Sie im Anrechnungsantrag endgültig fest.
- **Erasmus+ Studierende müssen dieses Dokument **vor** dem Antritt des Auslandsaufenthaltes vom Prüfungsausschuss und von der Gastuniversität unterschreiben lassen und in Mobility hochladen.**
- Nachträgliche Änderungen sind ausschließlich durch das Dokument „Learning Agreement – Changes“ möglich

## Vorgang:

1. LA elektronisch oder handschriftlich ausfüllen und unterschreiben
2. LA im International Office abgeben (persönlich oder Postfach); ggf. per E-Mail (falls bereits im Ausland)
3. Prüfung durch den Prüfungsausschuss
4. Sobald das LA dem IO unterschrieben vorliegt, wird es den Studierenden ausgehändigt
5. **Erasmus+: Unterschrift der Gastuniversität einfordern** (durch die Studierenden)
6. Auf Mobility Online hochladen (wenn alle Unterschriften vorhanden sind!)



Higher Education:  
Learning Agreement Form

Student's name: .....

→ Name Studierende

Wichtig: auf allen Seiten ausfüllen

## LEARNING AGREEMENT - STUDENT MOBILITY FOR STUDIES

The Student	
Last name:	First name:
Date of birth:	Nationality <sup>1</sup> :
Gender:	Academic Year:
Study Cycle <sup>2</sup> : <input type="checkbox"/> BA <input type="checkbox"/> MA <input type="checkbox"/> PhD	Field of Education <sup>3</sup> :
Registration number:	Study program:

The Sending Institution	
Name of Institution: Katholische Universität Eichstätt-Ingolstadt	Faculty / Department:
Erasmus Code: D Eichsta01	
Address Campus Eichstätt: Ostenstrasse 26 D – 85072 Eichstätt Germany	Address Campus Ingolstadt: Auf der Schanz 49 D – 85049 Ingolstadt Germany
Contact Person: Campus Eichstätt Stephany Koujou +49 8421 21631 <a href="mailto:outgoing@ku.de">outgoing@ku.de</a>	Contact Person: Campus Ingolstadt Armelle Langenwald +49 841 937 21970 <a href="mailto:outgoing@ku.de">outgoing@ku.de</a>

The Receiving Institution		
Name of Institution:	Faculty / Department:	
Erasmus Code (if applicable) <sup>4</sup> :		
Address:	Country:	
Contact Person <sup>5</sup> :	Phone:	Email:

## The Student

Academic year:

Hochschuljahr des Auslandssemesters z.B.: 2019/2020

Field of education: 410

Study Program: Business Administration

## The Sending Institution

Faculty: WFI

## The Receiving Institution

Informationen werden den Studierenden von der Gastuniversität mitgeteilt

<sup>1</sup> Nationality: country to which the person belongs administratively and that issues the ID card and/or passport.

<sup>2</sup> Study cycle: Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8)

<sup>3</sup> Field of education: The [ISCED-E 2013 search tool](http://ec.europa.eu/education/international-standards/education-education-icad_en) available at [http://ec.europa.eu/education/international-standards/education-education-icad\\_en](http://ec.europa.eu/education/international-standards/education-education-icad_en) should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

<sup>4</sup> Erasmus code: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHA) receives. It is only applicable to higher education institutions located in Programme Countries.

<sup>5</sup> Contact person: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.



*In der Table B werden alle Anerkennungen der entsprechenden Kurse aus der Table A eingetragen.*

TABLE B: RECOGNITION AT THE SENDING INSTITUTION			
Component Code (if any)	Component title at the Sending institution (as indicated in the course catalogue)	Semester (e.g. autumn / spring)	Number of ECTS
1. 03-021-40211-9-05-0117.20172.001	Substitut für Kultur und Gesellschaft	autumn	5
2.	<b>Wahlfach</b>	autumn	7
3.	Wahlpflichtfach Wirtschaft und Psychologie	autumn	5
4.	Wahlpflichtfach Wirtschaft und Psychologie	autumn	5
Provisions applying if the student does not complete successfully some educational components: [web link to the relevant information]:			

Component Code: Reihenfolge der Auflistung aus Table A übernehmen

Component Tilte:

Beispiele:

Kurs 1 wurde als Substitut anerkannt.

In Table B wird Folgendes eingetragen : **Titel des Substituts + Modulnummer der WFI**

Kurs 2 wurde als Wahlfach anerkannt.

In Table B wird Folgendes eingetragen: **Wahlfach**

Kurs 3/4 wurde als zusätzliche Veranstaltung im Schwerpunkt anerkannt.

In Table B wird Folgendes eingetragen: **Wahlpflichtfach und individueller Major / Schwerpunkt**

Semester: autumn oder spring

Number of ECTS: Anzahl ECTS, die Sie an der WFI erhalten (laut Umrechnung; evtl. Substitut ->5 ECTS)

**Achtung:** Aufgrund der Anerkennung von Substituten mit 5 ECTS und ggf. Umrechnungen können das Total von „Table A“ und „Table B“ unterschiedlich sein. (siehe Anleitung „Teilstudienvertrag“)

Für die Erasmus+ Förderung ist die „Table A“ mit (mind. 20 ECTS) ausschlaggebend.

The level of language competence<sup>9</sup> in [indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is:  
 A1  A2  B1  B2  C1  C2  Native speaker

Sprachniveau bitte ankreuzen; meistens B2

<sup>9</sup> Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## Für Erasmus+ Studierende



KATHOLISCHE UNIVERSITÄT  
EICHSTÄTT-INGOLSTADT



Erasmus+

Higher Education:  
Learning Agreement Form

Student's name: \_\_\_\_\_

### COMMITMENT OF THE THREE PARTIES

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

#### The student

Name: \_\_\_\_\_ Function: Student  
Date: \_\_\_\_\_ Signature: \_\_\_\_\_

#### Responsible person<sup>10</sup> at the Sending Institution

Name: \_\_\_\_\_ Function: Representant / Chairman of the examination board  
Date: \_\_\_\_\_ Signature: \_\_\_\_\_

#### Responsible Person at the Receiving Institution

Name: \_\_\_\_\_ Function: \_\_\_\_\_  
Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### The Student:

Bitte eintragen: Name, Datum und Unterschrift

### Responsible person at the Sending Institutions:

Name: Prof. Dr. Weber

### Responsible person at the Receiving Institution:

Bitte bei der Gastuniversität die Unterschrift einfordern

Wichtig: Sobald alle drei Parteien auf dem Learning Agreement unterschrieben haben, dieses Dokument auf Mobility Online hochladen

<sup>10</sup> Responsible person at the Sending Institution: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

## Für Fakultätseigene/Freemover/ Uniweit Studierende



Uniweit – Fakultätseigen  
Free Mover – Short Program

Higher Education:  
Learning Agreement Form

Student's name: \_\_\_\_\_

### COMMITMENT OF THE TWO PARTIES

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

#### The student

Name: \_\_\_\_\_ Function: Student  
Date: \_\_\_\_\_ Signature: \_\_\_\_\_

#### Responsible person<sup>10</sup> at the Sending Institution

Name: \_\_\_\_\_ Function: Representative / Chairman of the examination board  
Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### The Student:

Bitte eintragen: Name, Datum und Unterschrift

### Responsible person at the Sending Institutions

Name: Prof. Dr. Weber

Wichtig: Sobald beide Parteien unterschrieben haben, dieses Dokument auf Mobility Online hochladen

<sup>10</sup> Responsible person at the Sending Institution: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.